

Toronto Triathlon Club Board Description of Role of President

The President is accountable to the Board of Directors or Members as specified in the bylaws

Term: One year

The role is elected at the Annual General Meeting

Primary Duties

The President is responsible for ensuring that the Board of Directors and its members:

- are aware of and fulfill their governance responsibilities;
- comply with applicable laws and bylaws;
- conduct board business effectively and efficiently; and
- is accountable for their performance.

Additional responsibilities include:

- Chair Board meetings
- Coordinate strategic and annual Club plans
- Responsible for Club outcomes
- Signing officer for the Club
- Represent the Club at member and external events (including other organizations and committees as required)
- Represents the organization to the media

The President may delegate specific duties to the Executive Director, Board members and/or committees as appropriate however, the accountability remains with the President.

Time Commitment

Throughout the year, the time commitment is estimated to be 5-10 hours per month.

Additional Expectations

- Attend Board meetings as per the Club Bylaws
- Contribute to any other board initiatives and communications in a timely manner, including responding to emails regarding Board business
- Support other Board Members in completing their tasks
- Participate in TTC social media discussions as appropriate
- Attend Club events & races to represent the Board
- Goal should be to attend 1-2 club events/races per month throughout the year